# Taking minutes

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| Location: | PC 1 Cubicle 8 |
| Date: | 28.03.2023 |
| Time: | 13:45-14:30 |
| Attendees: | Johan Bakker  Radu Chiriac  Ignacio Cuñado  Oliwier Jurek  Joey Li  (chairman)  Andrea Vezzuto  (minute taker) |
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**Agenda items**

**Opening by Chairperson**

Opening at 13:46.

**Check-in**

Everybody seems to be doing great.

**Approval of the agenda**

Approved by the team, there was only a reminder to use weights for issues and assign them to milestones.

**Approval of the minutes (last week’s)**

Approved by the team.

**[Agenda item 1] – Teamwork Self Reflection (Draft) (13:47 – 13:52)**

Some people were unsure of what this assignment involved. Consequently, it was clarified that the relevant material can be found on the course website and that each person needs to do their own reflection. However, we plan on talking about the same issues, naturally from our own perspective.

**[Agenda item 2] – Product Pitch (Draft) (13:52 – 13:55)**

We have booked a room in advance (next Tuesday (04.04.2023) from 16:45 to 18 in the Bio room (Library)). This was done to have our private space as we plan to use screen to explain the application and its functionality. We are planning to finish writing the script before Friday so that it can be graded by our TA, using the feedback for the final video due in the upcoming weeks.

**[Agenda item 3] – Product progress (13:55 – 14:05)**

We showed our progress to our TA – since last week we have managed to connect frontend and backend. This includes tasks, tags and multiboard functionality and a new card editor. Some features are still not fully working, so these will be worked on after the meeting and during the next week.

**Summary of action points (14:05 – 14:15)**

We divided the work between ourselves, we’re going to work on these features until next week’s meeting on Tuesday. Our TA also asked us to give him a document with directions on where to find our tests (this will be worked on together, along with the script for the Product Pitch).

**Requirements:**

Basic Requirements – bugs need to be fixed after frontend and backend connection.

Oliwier Jurek – adding web socket functionality for receiving data

Joey Li – adding web socket functionality for sending data

Andrea Vezzuto – dragging lists can no longer require the original card’s ID in the endpoint from the backend.

Advanced Requirements – adding/fixing functionality  
 Radu Chiriac – lists and tasks

Ignacio Cuñado - due to the structure of the backend, the pop-up when a card is clicked must refresh the database every time a field is changed (rather than all at once when the “Save” button is clicked)

Johan Bakker – adding a back button for going from the Board view to the initial view. Also responsible for adding Board names as implemented in our mock-ups

Andrea Vezzuto – adding the option to edit the colours of a Board

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| Action items | Who is responsible | Deadline |
| *Chairman* | *Andrea Vezzuto* | *04.04.2023* |
| *Minute Taker* | *Johan Bakker* | *04.04.2023* |
| *Testing directions and Product Pitch script* | *Team* | *31.03.2023* |
| *Basic Requirements* | *Oliwier Jurek, Joey Li, Ignacio* Cuñado*, Andrea Vezzuto* | *04.04.2023* |
| *Advanced Requirements* | *Andrea Vezzuto, Radu Chiriac, Johan Bakker* | *04.04.2023* |

**Feedback round (14:20 - 14:23)**

The meeting went well, tasks are divided and understood by everybody.

**Question round (14:23 - 14:25)**

Everything seemed to be clear, thus there were no questions.

**Closing (14:25)**

The chairman closed the meeting on time.